



# Nancy Schultz Voots

W I L L C O U N T Y C L E R K

302 N. Chicago Street  
Joliet, Illinois 60432  
815-740-4615  
Fax: 815-740-4699

**Office Hours:**  
Monday – Friday 8:30 am – 4:30 pm  
Saturday\* 9:00 – 12:00  
\* Holiday Exceptions

## Request for Marriage Record

(Please print all information except your signature)

The fee for one certified copy is **\$9.00**. Each additional copy of the same record issued at the same time is **\$4.00**.

### Names on Marriage Record:

#### Groom's name:

\_\_\_\_\_  
First Middle Last

#### Bride's name:

\_\_\_\_\_  
First Middle Last

Date of Marriage: \_\_\_/\_\_\_/\_\_\_ Place of Marriage: \_\_\_\_\_

Number of copies requested: \_\_\_\_\_

Person obtaining record: Please (✓) appropriate box

- Bride  Groom -or- the  Parent,  Sibling,  Child of the Bride or Groom
- Other \_\_\_\_\_
- Genealogist (When requesting marriage application it must be at least 50 yrs. old)

### TO REQUEST A DIFFERENT MARRIAGE RECORD

### Names on Marriage Record:

#### Groom's name:

\_\_\_\_\_  
First Middle Last

#### Bride's name:

\_\_\_\_\_  
First Middle Last

Date of Marriage: \_\_\_/\_\_\_/\_\_\_ Place of Marriage: \_\_\_\_\_

Number of copies requested: \_\_\_\_\_

Person obtaining record: Please (✓) appropriate box

- Bride  Groom -or- the  Parent,  Sibling,  Child of the Bride or Groom
- Other \_\_\_\_\_
- Genealogist (When requesting marriage application it must be at least 50 yrs. old)

Fraudulent use of any vital record is a Class 4 felony punishable by imprisonment of up to 3 years and a fine of \$10,000 or both. (410ILCS 535/25)

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
Address (\_\_\_\_\_) Phone

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Your Signature (required)

### To obtain a copy of a Marriage Record by mail:

- Complete this request form
- Your request must be signed by you
- **Send a photocopy of your identification with your signature on it**
- Include your check or money order made payable to: **Will County Clerk**
- Mail your request to:

**Will County Clerk**  
302 N. Chicago Street  
Joliet, Illinois 60432

### Acceptable Forms of Valid Identification

Illinois Driver's License  
Illinois State Identification Card  
Out-of-State Driver's License or ID Card  
U.S. Military Identification Card  
U.S. Naturalization Certificate  
U.S. Passport

**For Office Use Only:** ID # \_\_\_\_\_

Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_

ID?  YES  NO 2<sup>nd</sup> Signature?  YES  NO

Certificate # \_\_\_\_\_ # of copies \_\_\_\_\_

Processed by: \_\_\_\_\_ Proofed by: \_\_\_\_\_

Date Mailed: \_\_\_/\_\_\_/\_\_\_